



Duane Davidson
Interim County Administrator

BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

BRAD PECK
District 1

ROCKY MULLEN
District 2

CLINT DIDIER
District 3

AGENDA
Regular Board Meeting
Tuesday January 3, 2023

Franklin County Courthouse, Commissioners' Meeting Room
1016 North Fourth Avenue, Pasco, Washington

Join us live stream on YouTube – Franklin County WA Commissioners Meeting (current date)

Public Comment is an opportunity for members of the public to inform the governing body about their views (a comment). The Commissioners will not engage in dialogue with the public during this time. If you wish to discuss an item with any of the Commissioners, you are welcome to contact them outside of the Commissioners meeting time. Please note that all comments are limited to 3 minutes. (In person or by phone **509-546-5859 during meetings, or by email to Kmilham@franklincountywa.gov (must be received before noon on Mondays or will be held until the next available meeting)).*

9:00 a.m. Call to Order and Pledge of Allegiance

- **Approval of Warrant Registers (weekly) and Payroll Rosters (bi-weekly)**
- **Approval of Consent Agenda**
 1. Resolution 2023-001 Contract between Franklin County and Pronto Process Service
 2. Resolution 2023-002 Termination of Contract between Kathleen Moreno and Juvenile Justice Center
 3. Resolution 2023-003 Interagency Agreement between WSU Extension and Franklin County
 4. Resolution 2023-004 Agreement between Attorney Julie Karl and OPD Indigent Child Support Contempt
 5. Resolution 2023-005 Agreement between LegalAtoms Software and Franklin County Clerk and Superior Court
 6. Resolution 2023-006 Agreement between Mark Almquist dba Columbia Private and OPD Investigative Services
- **Public Comment** * see comment listed above
- **Commissioner/Administrator Updates**

- a. **Corrections Department- Transfer of Funds** (Resolution 2023-007)
- b. **Law Library Discussion**
- **Administration Office Business**
 - *Delegation of County Legislative Authority to Serve on Canvassing Board*
 - *Update on Human Resources Position*
- **Public Comment** * *see comment listed above*
- **Executive Session** (*as needed*)
- **Adjourn**



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING
JANUARY 3, 2023

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Clint Didier called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Clint Didier, Chair Pro Tem Rocky Mullen and Member Brad Peck

9:02 a.m. Approval of Fund Expenditure Warrants

01/03/2023

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 01/03/2023

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00389254 - 00389363	\$466,290.09
EFT Check Numbers:	00001382 - 00001385	\$11,693.76
		<u>\$477,983.85</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$122,775.33
AUDITOR O & M	\$89.44
TREASURER O & M	\$20.00
EDA CARES ACT RECOVERY ASSIST	\$93,835.60
ENHANCED 911	\$4,301.55
COUNTY ROADS	\$25,954.06
SOLID WASTE	\$46.12
VETERAN'S ASSISTANCE	\$2,510.09
ENDING HOMELESSNESS	\$37,383.50
THE HAPPO CENTER	\$4,261.04
MOTOR VEHICLE	\$186,807.12

In the amount of: \$477,983.85

The motion was seconded by: Brad Peck

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: Tim Anderson

The attached vouchers have been approved by Auditor or Deputy:
Tim Anderson

Vouchers Audited By:
Raul Ramirez



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING
JANUARY 3, 2023

- ❖ *Commissioner Mullen moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of January 3, 2023 for payment totaling \$477,983.85. Commissioner Peck seconded and the motion carried.*

9:03 a.m. Approval of Consent Agenda

1. Resolution 2023-001 Contract between Franklin County and Pronto Process Service
2. Resolution 2023-002 Termination of Contract between Kathleen Moreno and Juvenile Justice Center
3. Resolution 2023-003 Interagency Agreement between WSU Extension and Franklin County
4. Resolution 2023-004 Agreement between Attorney Julie Karl and OPD Indigent Child Support Contempt
5. Resolution 2023-005 Agreement between LegalAtoms Software and Franklin County Clerk and Superior Court
6. Resolution 2023-006 Agreement between Mark Almquist dba Columbia Private and OPD Investigative Services

- ❖ *Commissioner Mullen moved to approve consent agenda items 1-6. Commissioner Peck seconded and the motion carried 3-0.*

9:06 a.m. Commissioner/Administrator Updates

Interim County Administrator Duane A. Davidson update

- Finished interview process for the Human Resources Director position
- Met with SVM Management, Financial Director Tim Anderson, Accounting Ryan Brimacombe and HAPO Specialist Shirley Jones.
- Meeting with Commissioner Peck and Benton County officials to discuss Juvenile Justice Center
- Meetings with Fire Districts for ARPA funds
- Recruitment process for Administration is in process
- Slight change in work hours for Administrator

Commissioner Peck update

- Legislative Steering Committee meeting-narrowed to four legislative proposals
- Benton Franklin Council of Governments- approved the 2023 budget

Commissioner Mullen update

- Focusing on upcoming legislative session
- Legislative Steering Committee meetings
- Council of Governments
- Hanford Area Economic Investment Fund public records request



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

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Commissioner Mullen update

- Inquiries on highway 261- It is a state highway and not under Franklin County
- Work starting on Burr Canyon guardrail. Proposed completion end of February.

Commissioner Didier update

- Columbia Basin sustainable water coalition and Columbia River Policy Advisory Group
- Requested the Commissioners put together a Code of Conduct for Commissioner Meetings and Courthouse.
- ❖ *Commissioners give Administrator Davidson permission to move forward in collecting Code of Conduct information.*

9:15 a.m. Corrections Department- Transfer of Funds

- ❖ *Commissioner Peck moved to approve Resolution 2023-007 as discussed. Commissioner Mullen seconded and the motion carried.*

9:29 a.m. Law Library Discussion

Administrator Duane Davidson brought forth a few options in moving forward with a new law library, due to the loss of space at the Columbia Basin College.

Administration Office Business

- ❖ *Commissioner Didier signed a letter, Delegation of County Legislative Authority to Serve on Canvassing Board after corrections to the letter were made.*
- ❖ *After interview process of the Human Resources Position, Administrator Davidson extended the position to Sam Hughes. Commissioners concurred to have a contract written up for approval next week.*

9:48 a.m. The following individuals gave public comment.

- John Rose

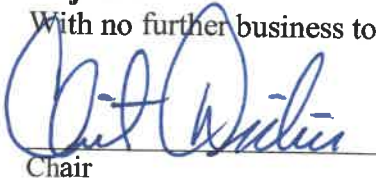
9:52 a.m. Closed 42.30.140 (4) Contract Negotiations

Commissioner Didier recessed into Closed Session at 9:52 a.m., for up to 5 minutes to discuss contract negotiations.

9:56 a.m. Commissioner Didier reconvened the regular meeting.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 9:56 a.m.


Chair


Clerk of the Board

2-21-23
Date